



FirstService Residential
3424 Paesanos Parkway, Ste 100
Shavano Park, Texas 78231
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COMMITTEE VOLUNTEER FORM

Community involvement is essential to the success of any neighborhood. We encourage Homeowners to share their ideas by being involved in their community and express interest by volunteering to serve on a Committee or the Board of Directors. Please fill in the information requested below and return to the Association Office. Forms may be mailed or faxed using the numbers provided above.

THANK YOU FOR HELPING MAKE YOUR COMMUNITY A GREAT PLACE TO CALL HOME!

Name: _____
(Last) (First) (Middle)

Signature: _____ Date: _____

Committee Contact Information (how others can contact you - will be posted on community web site):

Address: _____ Telephone: _____

Check this box if you wish phone # to be unlisted.

Email Address: _____
(REQUIRED - Please Print Clearly) Check this box if you wish Email to be unlisted.

Please check or circle the Community Activity you would be interested in volunteering your time and ideas.

STANDING COMMITTEES:

- Social Committee.** The responsibility of the Social Committee is to assist the Board in the planning of social activities to promote community involvement for the benefit of all residents. Traditional projects include but not limited to the planning of community wide garage sales, block parties, picnics/BBQ, Holiday Community Decorating activities, Holiday decoration contests and activities and assist the Safety Committee with National Night Out activities.
- Safety Committee.** The responsibility of the Safety Committee is to advise and assist the Board in developing and carrying out programs to promote safety, deter speeding, and crime prevention for the members of the Association such as COPS, Organizing the National Night Out Event, and Neighborhood Watch Program. Traditional projects include but not limited to coordinating with the appropriate city services and public works on street signs, speed humps, inadequate street lighting, with additional common area security or patrols.
- Activity Center Committee.** The responsibility of the Activity Center Committee is to assist the Board by providing adult supervision/monitors at the community swimming pool, scheduling pool hours, and assist with club house rentals as key holders conducting check-in and check-out procedures, and activity center maintenance oversight.
- Finance Committee.** The responsibility of the Finance Committee is to assist the Board with reviewing monthly expenses and providing guidance for the Association's financial matters. Specifically, the committee assures internal controls, independent audit, and financial analysis for the organization. This committee is chaired by the Board's Treasurer.
- Communications Committee.** The responsibility of the Communications Committee is to form a network of communications among the entire Association, the Board, and Committees. This may include publication of a Community Newsletter, a Directory of Members, Worldwide Website, Community eNEWS or other forms of media.
- Architectural Control Committee.** The responsibility of the Architectural Control Committee is to review Improvement Requests and insure the submitted improvement conforms to the Community's recorded Declaration of Covenants, Conditions, and Restrictions and/or approved Architectural Guidelines (if any).

OTHER:

- Board of Directors.** Please check if you are interested in placing your name in nomination to serve on the Board of Directors. The Board is elected by the membership during our Annual Membership Meetings in October. Vacancies during the year are appointed by the remaining Board Members.